# Management & Leadership: The Essentials

# Management & Leadership

 Management: the process of coordinating resources to achieve the goals of the organization

Leadership: Social influence over others

# Management & Leadership



- Created by W. Edwards Deming in 1982
  - 3 willing workers
  - 2 inspectors
  - 1 recorder
  - 1 manager

- Illustrates several points about poor management practices
  - Fallacy of rating people and ranking them in order of performance
  - Uses statistical theory to show a "willing worker" wants to do a good job
  - Their success is tied to and limited by the nature of the system they are working within
  - Real & sustainable improvement is only achieved when the system is improved

"We gave merit raises for what the system did; we put people on probation for what the system did. Management was chasing phantoms, rewarding and punishing good workers, creating mistrust and fear, trying to control people instead of transforming a flawed system and then managing it." - Deming

\*Z. Kotter & D. Cohen, *The Heart of Change* (Boston: Harvard Business Review Press, 2012)

### Lessons learned:

- Workers will try to do their jobs, even when they know they cannot.
- Doing your best doesn't matter, unless you know what to do, why you're doing it, & how to do it.
- 3. It's managements job to improve the system.

# Transition: Management to Leadership

### Several methods:

- Management by objectives
- Changing organizational climate & culture
- Creating a new vision
- Servant leadership
- Employee empowerment

# Psychological Size

 The perception that others can have of people in positions of power, authority, or expertise.

# Abuse of Psychological Size

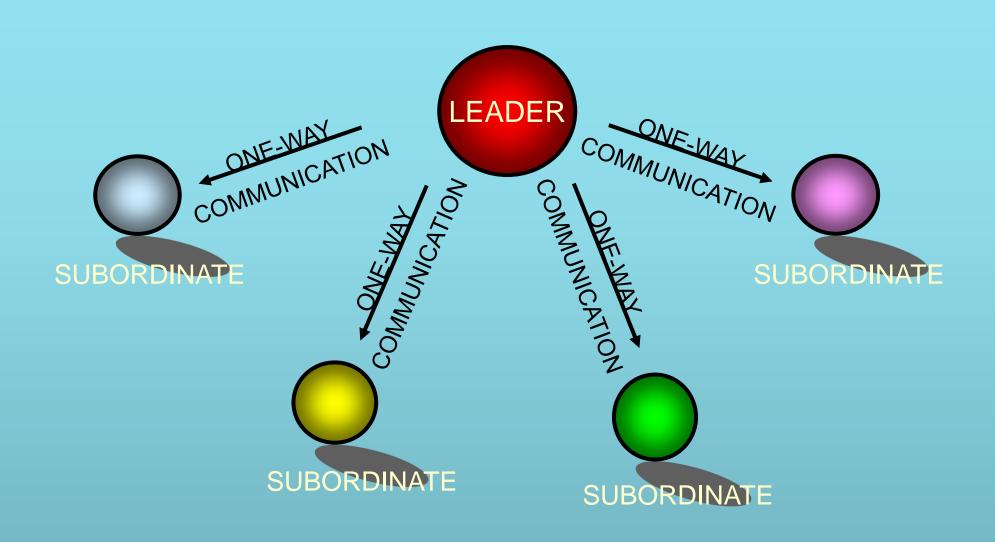
- Reluctance to say or do anything to upset the boss
- Subordinates become reliant on leader to make all decisions
- May become resentful of the Leader

# Effective Psychological Size

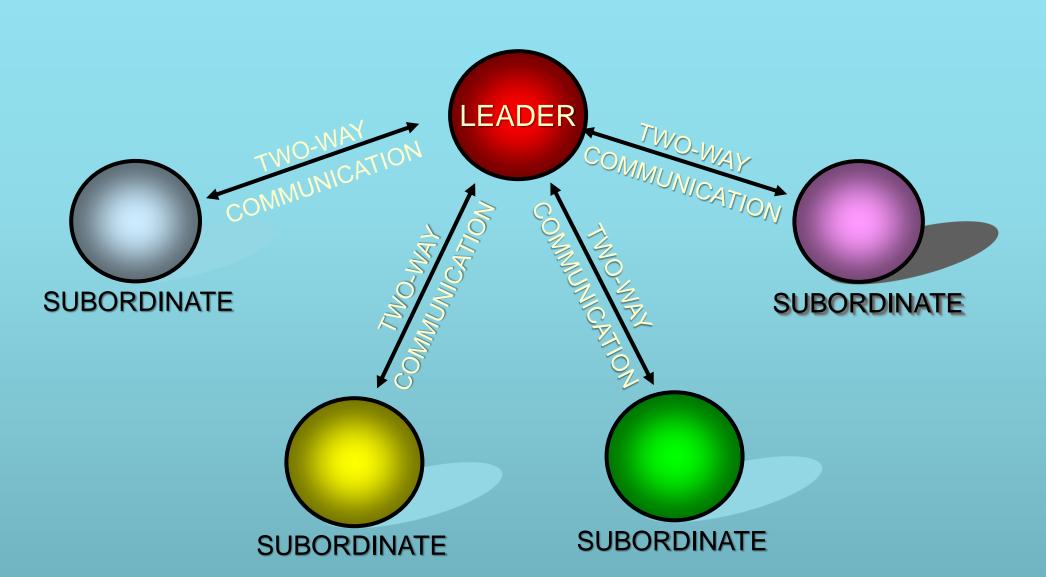
- Communication is key
- Model honest & open style of communication
- Be patient (trust takes time to build)
- Make sincere effort to draw peoples ideas out while not constantly criticizing

\*G. Manning & K. Curtis, Leadership (McGraw Hill, 2015)

### ABUSE OF PSYCHOLOGICAL SIZE



# EFFECTIVE USE OF PSYCHOLOGICAL SIZE



# Principles of an Empowered Workplace

- Trust in people
- Invest in people
- Recognize accomplishments
- Decentralize decision making
- View work as a cooperative effort

\*P. Lopes et al., "Emotional Intelligence and Social Interaction," *Personality and Social Psychology Bulletin 30, no. 8* (August 2004): 1018-1034; and C. Daus and N. Ashkensky, "The Case for Ability-Based Models of Emotional Intelligence," *Journal of Organizational Behavior 26* (2005): 453-466

# Management & Leadership Differences

- The manager does things right; the leader does the right thing.
- The manager relies on control; the leader inspires trust.
- The manager focuses on systems and structures; the leader focuses on the people.
- The manager administers; the leader innovates.
- Then manager asks how and when; the leader asks what and why.
- The manager accepts the status quo; the leader challenges it.

### Questions?

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